



## **Rules of the TOP HOSTEL Rooms and Apartaments**

Please get familiar with the rules of our Hostel. Checking in at "TOP HOSTEL" is equal to acceptance with the rules.

By following the rules we hope to keep good atmosphere at our Hostel, and thanks to that Your staying at our Hostel would be much more pleasant.

- 1. Hotel day starts at 2.00 p.m. in the day of arrival and ends at 11.00 a.m. the next day.
- 2. Please leave the room key at the reception while You come out from our Hostel. For lost key is 50 PLN fee.
- 3. Night silence last since 11.00 p.m. till 6.00 a.m. In case of noise the Reception is allowed to call the security.
- 4. It is impossible to sell the accommodation to other person.
- 5. Considering the safety of our Guests, at the hostel might staying only signed in persons.
- 6. At the moment of reservation it is charged downpayment at the amount of 20% of the total price of staying. In case of cancelling the reservation up to 3 days before the date of arrival or not showing the Guest at our Hostel we charged the Guest at the amount of 50% of the price of whole staying.
- 7. The Hostel reserved a right to pay by cash at the moment of checking in. The price of whole staying suppose to be paid during the check in, or until the 8 a.m. at the same day in case of lack cash.
- 8. We do not return money for paid staying.
- 9. In order to extend the staying please inform the reception the day before check out, to confirm available places.
- 10. We do not take responsibility for things left at our hostel. Regarding to things left at the reception or bag locker the responsibility is limited. By means of that it is recommended to keep the stuff at lockers.
- 11. Things left at the Hostel we send on guest request, who cover the cost of delivery.
- 12. In case of noticing any damages, please immediately inform the reception.
- 13. In case of causing any damages, guest cover the cost of them.
- 14. Smoking at the Hostel is forbidden, except of appointed places. For non-compliance to this rule there is 100 PLN fee.
- 15. According to the fire code it is forbidden to use irons, heating elements or any other white goods, which are not possession of the TOP HOSTEL.
- 16. It is forbidden to light candles at rooms.
- 17. Minors cannot consume alcohol.
- 18. At TOP HOSTEL it is forbidden to posses and use drugs and unlegal highs.
- 19. The Hostel is monitored 24h.
- 20. The staff has a right to refuse staying at the Hostel people who do not obey the rules and the principle of cultured behavior.

## **Cost of damages:**

- Damage the door 500 PLN
- Damage the door (buying new door) 1000 PLN
- Smear the furnishings of the Hostel caused by misuse of alcohol or any other substance 200PLN
- Break painting or mirror 100PLN
- Break the window 400 PLN